

AGENDA

Meeting: Appeals Panel (School Transport)

Place: Kennet Room - County Hall, Bythesea Road, Trowbridge, BA14 8JN

Date: Tuesday 7 December 2021

Time: 10.00 am

Covid-19 safety precautions for public attendees

To ensure COVID-19 public health guidance is adhered to, a capacity limit for public attendance at this meeting will be in place. **You must contact the officer named on this agenda no later than 5pm on Friday 3 December 2021 if you wish to attend this meeting.** Places will be allocated on a first come first served basis and all requests may not be accommodated if there is high demand. **Please note that only the Part 1 agenda items are open to the public.**

To ensure safety at the meeting, all members of the public are expected to adhere to the following public health arrangements to ensure the safety of themselves and others:

- Do not attend if presenting symptoms of, or have recently tested positive for,
- COVID-19, or are awaiting a COVID-19 test result
- Wear a facemask at all times (unless due to medical exemption)
- Maintain social distancing
- Follow one-way systems, signage and instruction
- Contact the officer named on this agenda if within 14 days of the meeting you receive a positive COVID-19 test result or have been advised to self-isolate due to contact with someone who has as COVID-19.

Please direct any enquiries on this Agenda to Ben Fielding, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line or email benjamin.fielding@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Allison Bucknell
Cllr David Vigar

Cllr Tony Jackson

Recording and Broadcasting Information

Wiltshire Council may record this meeting for live and/or subsequent broadcast. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By submitting a statement or question for an online meeting you are consenting that you will be recorded presenting this, or this may be presented by an officer during the meeting, and will be available on the public record. The meeting may also be recorded by the press or members of the public.

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Bourne Hill, Salisbury
Monkton Park, Chippenham

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

AGENDA

Part I

Items to be considered while the meeting is open to the public.

1 **Election of Chairman**

To elect a chairman for this meeting.

2 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

3 **Minutes** (*Pages 5 - 6*)

To approve and sign as a correct record the minutes of the meeting held on 20 October 2021.

4 **Meeting Procedure** (*Pages 7 - 10*)

The Chairman will explain the attached procedure to those present.

5 **Exclusion of the press and public**

To agree that in accordance with section 100A (4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Item no. 6 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

Part II

Item(s) during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.

6 **School transport appeal**

To consider and determine a school transport appeal in the Marlborough area.

6a **Transport Officer's Report** (*Pages 11 - 14*)

The report of the Education Transport Entitlement Manager is attached.

6b **Appellant's Appeal Submission and Supporting Evidence** (*Pages 15 - 22*)

6c **Transport Policy & Law** (*Pages 23 - 46*)

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